

Solano Community College District
CITIZENS' BOND OVERSIGHT COMMITTEE
February 5, 2007 – 5:30 pm
The Board Room

UNADOPTED MINUTES

CALL TO ORDER

A meeting of the Citizens' Bond Oversight Committee was called to order at 5:46 pm, Monday, February 5, 2007, in the Board Room, Administration Building, Solano Community College, 4000 Suisun Valley Road, Fairfield CA 94534, by Joe Thomas, Vice-Chair.

ROLL CALL

Members Present:

Tom Mattis, Construction/Trades
Hilding Spradlin, Business Organization
Joe Thomas, Vice Chair, Community/Civic Organization

Members Absent:

Shawn Bee, Student Representative
Bruce DuClair, Taxpayers' Association
Ben Espinoza, Construction/Trades
Anita Hawkes, Community/Civic
Thomas Snyder, Chair, Senior Organization
Gaylord Whitlock, College Foundation

Others Present:

Gerald F. Fisher, Superintendent/President
Mazie L. Brewington, Vice President, Administrative & Business Services
Frank W. Kitchen, Director, Facilities
Scott Colt, Program Manager, Kitchell CEM
Tina Treis, Partner, Perry Smith LLP
Judy K. Anderson, Executive Assistant, Business Services

1. APPROVE AGENDA

- Due to lack of a quorum, agenda was not approved.

2. APPROVE MINUTES

- Due to lack of a quorum, minutes were not approved.
- It was decided to proceed as an informational meeting only.

3. INTRODUCE INTERIM SUPT/PRESIDENT GERALD FISHER:

- Mazie Brewington introduced Interim Supt/President Gerry Fisher to the Committee.
- It was announced that a search committee will be formed to hire a permanent college president. There is a six to eight month timeframe estimated for the recruitment process.

4. 2005-06 BOND AUDIT:

- Tina Treis of Perry Smith LLP presented the 2005-06 bond audit.
- She reported that the auditors sampled 50 expenditure transactions, sampled high and low dollar expenses, and verified the expenditures were valid bond expenditures.
- Based on their work, there were no findings and it is a clean audit for the District.
- She reported that the audit report is used to help create the annual CBOC report to the Board.
- She indicated that Perry Smith has 20 other client districts with bond measures, and most of them are facing the same issues of having to scale back projects due to costs.
- It was agreed by the CBOC members present that Joe Thomas would give the annual report to the Board at its March meeting if the Chair was not available.

5. PROJECT UPDATES & FINANCIAL SUMMARY

- Scott Colt presented the Bond Update Report containing project status and expenditures as of January 17.
- As requested at a prior meeting, Scott reviewed the original bond project list and the deferred list of projects.
- Out of the original 36 projects, there are 10 deferred or scaled-back projects. They total \$25.1 million. They are the following:
 - Bldg 100 – Learning Resource Center
 - Bldg 200 – Children’s Program
 - Bldg 600 – Administration
 - Bldg 1100 – Police and Public Services
 - Bldg 1200 – Music & Theater
 - Bldg 1800B – Conversion of Swing Space
 - Bldg 2112 – Football Stadium
 - Sports Complex
 - Bldg Landscape Pads
 - Exterior Lighting/Security
- Scott reported that preliminary analysis of the proposed 2nd floor addition to Bldg. 100 determined that Division of State Architect structural requirements were so extensive and costly that District decided to limit the scope of renovation work to interior finishes, fixtures, equipment, ceilings, lighting, fire alarm, data, ADA code compliance and minor revisions to the space plan.
- He explained that the Vacaville Center Phase I construction budget is 25% higher than Vallejo Center even though the design program is identical and the square footage is approximately the same as the Vallejo Center. Vacaville Center Phase I design is currently estimated to cost \$16.5 million, while the Vallejo Center bid for \$13.13 million.
- Scott presented a power point presentation showing the construction in progress at the Vallejo Center.

6. REVIEW ORIGINAL BOND PROJECT LIST / REBENCHED LIST:

- This item was covered by Scott Colt in the Bond Update Report.

7. UPDATE ON CHANGE TO THE BYLAWS:

- Mazie Brewington reviewed the changes in the Bylaws that were agreed to by the CBOC at its November 6 meeting. The Bylaws were approved by the Board at its January 17 meeting.

UPDATE ON THE FORM 700:

- Mazie Brewington reported that the Supt/President's Office is in contact with the Fair Political Practices Commission (FPPC) to determine if the District will need to amend its conflict of interest code and require CBOC members to file a Form 700.
- She requests the CBOC members file the Form 700 with the Supt/President's Office within 30 days. She will provide the CBOC any new information as it becomes available.
- Tom Mattis commented that he has experienced this before with another commission, and it required a letter from the District to the FPPC.
- Gerry Fisher stated that we'll consult with the FPPC, and ensure there is no liability on the committee's part as a result of the District's oversight in informing the CBOC. Also, the District will investigate whether any fines will be levied.
- It's noted that four members will be termed out this May, and they will be notified of the potential filing requirements while they served on the CBOC.

8. ITEMS/ISSUES FOR NEXT AGENDA

- Annual Organizational Meeting.
- Update on Form 700 filing requirements.

9. ADJOURNMENT

- Meeting adjourned at 6:30 pm for a tour of Bldg. 700.

jka